



Southern Regional Natural Resource Management Association Inc. (NRM South)

2021 Annual General Meeting
22 September 2021

Agenda

AGM Chair – Mr Andrew Scanlon (Chair, NRM South Board)

#	Item	Motion
	Welcome and apologies	
1	Confirmation of Minutes of 2020 AGM	Motion 1
2	Financial Report and Auditor's Report 2020/21	Motion 2
3	Appointment of Auditor 2021/22	Motion 3
4	Approval of Board Remuneration for 2021/22	Motion 4
5	Appointment of Selection Panel 2021/22	Motion 5
6	Election of Board Directors	Motion 6
7	Annual Report 2020/21 and Future Directions	Motion 7
8	Special Resolution – Rules of the Association	Motion 8
8	Other Business	
	1. Update to Association's Public Officer	Motion 9
	2. Questions to the Directors	

Close of AGM

Southern Regional Natural Resource Management Association Incorporated 2021 Annual General Meeting

Motions Proposed

That Association members:

1. Approve the Minutes of the 2020 AGM
2. Accept the Financial Report and Auditor's Report for 2020/21
3. Approve the recommendation for the Auditor for 2021/22
4. Approve the remuneration rates for Board Directors for 2021/22
5. Approve the appointment of the Board Selection Panel as nominated for 2021/22
6. Note the selection process for Board Directors in the 2021/22 period
7. Approve the Annual Report for 2020/21
8. Approve the repeal of the current Constitution of the Southern Regional Natural Resource Management Association (trading as NRM South), and adoption of the proposed new Constitution*
9. Note the appointment of the CEO as Public Officer for 2021/22

Notice of Special Resolution: Rules of the Association

Background

The Southern Regional Natural Resource Management Association's Board is proposing to amend the Constitution in order to:

- contemporise the document and improve readability;
- better reflect current practice;
- clarify the role, powers, function and term of the Board and selection processes;
- clarify the structure, role and function of members;
- clarify meeting requirements (Board meetings, Special General Meetings and Annual General Meetings); and
- address drafting issues.

***Motion 8**

THAT the current Constitution of the Southern Regional Natural Resource Management Association (trading as NRM South) be repealed, and the proposed new Constitution be adopted as the Constitution of the Association.

Southern Regional Natural Resource Management Association Inc.

Minutes of the 2020 Annual General Meeting

30 September 2020

Meeting Open:

The meeting was opened at 2:15pm

Attendees:

Association members (10):

Name	Organisation
Birdlife	Eric Woehler
LGAT	Lynden Leppard
Sustainable Timber Tas.	Daniel Hodge (proxy)
Private Forests Tasmania	David Monckton
DPIPWE	Cindy Ong (proxy)
Derwent Catchment Project	Josie Kelman
pakana Services	John Easton
Dunalley Tasman Neighbourhood House Inc.	Kerrie Brown
Taswater	Chris Mower (proxy)
<i>Bruce Jackson</i>	<i>Individual Member (non-organisational)</i>

Non-members (17):

Name	Organisation
Alison Standen MP	Franklin Member of Parliament
Lisa Cawthen	Glenorchy City Council
Alex Kutt	TLC
Michael Hovington	
Susan Hovington	
Jim Allwright	Derwent Catchment Project
Carla Bruinsma	

Liz Quinn	Kingborough Council
Alan Morgan	
Graham McLean	Conservation Landholders Tasmania
Alec Melicher	
Rebecca Jordan	CSIRO
Morag Anderson	RMCG
Andy Welling	Enviro-dynamics
Magali Wright	Enviro-dynamics
Peter Ball	Derwent Catchment Project
James Pay	UTAS (presenter)

NRM South Board members:

Member		Member	
Andrew Scanlon (AGM Chair)	<input checked="" type="checkbox"/>	Michael Bidwell	<input checked="" type="checkbox"/>
Dr Peter Tucker	<input checked="" type="checkbox"/>	Claire Ellis	<input checked="" type="checkbox"/>
Dr Phillipa McCormack	<input checked="" type="checkbox"/>	Rick Perrin	<input checked="" type="checkbox"/>
Dr Peter Volker	<input type="checkbox"/>	Sally Dakis (outgoing)	<input checked="" type="checkbox"/>

NRM South staff:

Employee		Employee	
Nepelle Crane	<input checked="" type="checkbox"/>	Cindy Hull	<input checked="" type="checkbox"/>
Todd Nation	<input checked="" type="checkbox"/>	Tracey Weily	<input checked="" type="checkbox"/>
Maudie Brown	<input checked="" type="checkbox"/>	Jennifer Hemer	<input checked="" type="checkbox"/>
Nathalie Laurence	<input checked="" type="checkbox"/>	Tim Ackroyd	<input checked="" type="checkbox"/>

Apologies:

Name	Organisation
Minister Guy Barnett	Minister for Primary Industries and Water, Minister for Energy, Minister for Resources, Minister for Veterans' Affairs, Member for Lyons.
Rebecca White MP	Lyons Member of Parliament, Tasmanian Labor Leader
Minister Mark Shelton	Minister for Police, Fire and Emergency Management, Minister for Local Government.
Helen Crawford	DPIPWE (Organisational Representative – proxy given)
Luke Diddams	DPIPWE (Organisational Representative – additional guest)
David White	Sustainable Timber Tasmania (Organisational Representative – proxy given)

Jane Gallichan	TarFish (Organisational Member – no proxy given)
Marie Egerrup	HydroTas (Organisational Member – no proxy given)
Sharon Smith	Wildcare Tasmania (Organisational Representative – no proxy given)
Julian Harrington	Tasmanian Seafood Industry Council (Organisational Representative – no proxy given)
Phil Watson	Clarence City Council (Organisational Representative – no proxy given)
Ashton Keene	Individual Member (non-organisational)
Susan Robinson	Individual Member (non-organisational)
Nick Day	Individual Member (non-organisational)
Peter Skillern	TFGA
Ursula Taylor	Derwent Estuary Program
Jennifer Robinson	Sprout
Anita Howard	EPA
Donna Lucas	RMCG
Gail Dennet	CLT
Dydee Mann	FPA
Eve Lazarus	DCP
Ted Lefroy	UTAS
Maddie Owens	Independent member, Finance, Audit and Risk Management Committee
George Fitzgibbon	
John James	
Emma Dale	
Georgina Anderson	
Pene Snashall	Huon Aquaculture
Liz Quinn	Kingborough Council
Peter Volker	Board

Welcome, Introduction and Acknowledgement of Country:

Andrew Scanlon, Chair of the Board, NRM South confirmed that a quorum was present, and provided the following comments:

The Chair welcomed the attendees and provided an Acknowledgement of Country.

An outline of housekeeping and apologies was provided.

Mr Scanlon proceeded with an address outlining the organisations positive trajectory following a difficult period, and importance of building and maintaining relationships. He spoke to the positive future, new initiatives, collaborations, and a focus on strategic planning and business development.

Finally, Mr Scanlon thanked the CEO, key staff, Board Members, and the independent Board Selection Panel for their efforts over the last financial year.

Thanked outgoing staff and Board members:

Mr Scanlon thanked Tom Dunbabin who resigned from the Board during the year, as well as Sally Dakis who decided not to stand for re-election at the end of her term.

Item 1: Confirmation of Minutes of 2019 AGM:

The minutes of the NRM South 2019 AGM were circulated prior to the AGM in the AGM Agenda.

Notes:

No additional commentary.

Motion 1

The AGM Chair proposed that the minutes of the NRM South 2019 AGM be accepted.

Moved: John Easton, pakana Services

Seconded: Eric Woehler, Birdlife Tasmania

Outcome: The motion was carried

Motion Comments: No additional comments were made.

Item 2: Acceptance of the Financial Report 2019/20 and Auditor's Report 2019/20

Dr Peter Tucker, Chair of the Finance, Audit and Risk Management Committee, provided an overview of the organisation's financials based on the Auditor's Report.

The 2019/20 audit of the financial accounts was completed by BDO Audit (TAS) to the full satisfaction of NRM South.

Notes:

Dr Tucker covered a few key aspects of the financial year. He noted that the full financial statements were available to members in hard copy at the entrance or online.

Income was positive for the financial year, and the overall financial position was good, and a vast improvement from the previous year.

Dr Tucker thanked Ms Tracey Weily, the Finance Manager who has made a big difference to the organisation's financial management, as well as Ms Nepelle Crane, CEO for sound management and governance.

Motion 2

The AGM Chair proposed that the Financial Report 2019-20 and Auditor's Report 2019/20 be accepted.

Moved: Eric Woehler, Birdlife Tasmania
Seconded: Josie Kelman, Derwent Catchment Project
Outcome: The motion was carried.

Comments: No additional comments.

Item 3 – Appointment of Auditor for 2020/21

Under the rules of the Southern Regional NRM Association Inc. (Section 27.1), the organisational members present at each Annual General Meeting are to appoint the person as the Auditor of the Association. The Rules also make provision for the Board to appoint the Auditor if the appointment is not made at the AGM (27.4).

The Board recommended a change in auditor to access fresh eyes on Association financials after several (satisfactory) years with the same auditor.

Notes:

Dr Tucker noted that the Association has received good audit service from BDO for 12 years, but good financial management cautions against complacency and that the Association should consider fresh perspectives.

Motion 3

The AGM Chair proposed that Crowe be appointed as the Auditor for the 2020/21 financial year.

Moved: John Easton, pakana Services
Seconded: Josie Kelman, Derwent Catchment Project
Outcome: The motion was carried.

Comments: No additional comments

Item 4: Approval of Board Remuneration for 2020/21

The Board recommended consistent, sustainable rates for Directors and the Chair for the 2020/21 period.

Notes:

Dr Tucker discussed the proposed remuneration and payment terms, and noted that the rates were benchmarked against a number of similar organisations, including NRM North. He also noted the Board meets approximately 8-10 times a year, with most Directors choosing not to claim remuneration. Finally, he confirmed that the proposed remuneration would have no material impact for the Association.

Motion 4

The AGM Chair proposed that the remuneration for Directors of the Board for the 2020/21 financial year be accepted.

Moved: Eric Woehler, Birdlife Tasmania
Seconded: David Monckton, Private Forests Tasmania
Outcome: The motion was carried

Comments: No additional comments

Item 5: Appointment of the Association’s Selection Panel 2020/21

The Selection Panel is appointed by organisational members of the Association at each Annual General Meeting (Section 18). Up to six persons “representing a balance of natural resource management interests” are to act as the Panel. Members of the selection panel need not be affiliated with members of the Association. Members of the Selection Panel are to hold office until the next AGM, when they are eligible for reappointment.

The selection panel (elected at the 2020 AGM) is responsible for making recommendations to the Association regarding the appointment of Board members.

The recommended Selection Panel membership for 2020/21 is:

- Ursula Taylor
- Lyndley Chopping
- Anita Howard
- Ted Lefroy

Notes:

Andrew thanked Ms Melanie Kelly from the outgoing Panel, who has decided not to be re-nominated.

Motion 5

The AGM Chair proposed that the recommended selection panel membership for 2020/21 be accepted.

Moved: John Easton, pakana Services
Seconded: Josie Kelman, Derwent Catchment Project
Outcome: The motion was carried.

Comments: No additional comments

Item 6: Election of Board Members

The Board Selection Panel noted that there are three (3) non-executive Directors with terms expiring at 30 September 2020 and who are eligible for reappointment for a further 4 year term: Claire Ellis (1 term completed), Sally Dakis (casual vacancy from 2019, will not stand again) and Phillipa McCormack (casual vacancy from 2019).

There are two (2) non-executive Director vacancies on the NRM South Board. An advertisement was released (locally and nationally) for a 4 week period to call for expressions of interest in the Board positions. Thirteen (13) applications were received. The Selection Panel recommended to the Board that Peter Volker and Rick Perrin be considered to fill casual vacancies in July 2020.

The Board Selection Panel recommended:

- Claire Ellis and Phillipa McCormack be re-appointed as Non-Executive Directors to the Board
- Peter Volker and Rick Perrin be confirmed as Non-Executive Directors to the Board.

Notes:

Mr Scanlon thanked all the existing members of the Board for their service and dedication, and formally welcomed the new members who have recently joined (Rick Perrin, and Peter Volker).

Motion 6

The AGM Chair proposed that the Association approve the recommended appointments of the Board Selection Panel.

Moved: David Monckton, Private Forests Tasmania

Seconded: John Easton, pakana Services

Outcome: The motion was carried

Comments: No additional comments

Item 7: Annual Report 2019/20

Ms Nepelle Crane (CEO, NRM South), presented the Annual Report, highlighted the future directions for NRM South and thanked the Board, Committees and staff for their contributions to the organisation.

Notes:

Ms Crane spoke to the NRM sector and some of the pressures facing it such as funding structures, as well as global pressures.

Ms Crane noted that after hard work and a successful tender NRM South was selected as the Commonwealth's preferred provider for delivery of NRM services in the southern region of Tasmania. Working with numerous partners the organisation has secured 10 major projects worth \$12M through the RLP funding scheme.

Ms Crane played three videos for the AGM audience outlining key programs within the organisation (agriculture, environment and waterways). She provided some additional information on the organisations flagship projects and encouraged the audience to speak to the project teams after formal proceedings.

Finally, Ms Crane noted that the organisation will provide project updates throughout the year through social media channels, and that the organisation's successful year could not have been achieved without the hard work, dedication and confidence of staff, collaborators and investors.

Motion 7

The AGM Chair proposed that the Association receive and ratify the 2019/2020 Annual Report

Moved: Kerrie Brown, Dunalley Tasman Neighbourhood House Inc.

Seconded: Josie Kelman, Derwent Catchment Project

Outcome: The motion was carried

Comments: No additional comments

Item 8: Other Business

Appointment of Ms Nepelle Crane as Public Officer:

The Rules of the Association (Section 2) defines "Public Officer" as 'a person appointed as a Public Officer of the Association from time to time'.

The Public Officer is responsible for supplying the Commissioner of Corporate Affairs with an annual return on the prescribed form and informing the office if:

- *There's a change of Public Officer or a change of registered address*
- *There's a change of name*
- *The Association becomes a trustee*
- *The Association is winding up*

The Chair of the AGM noted to Members that Ms Nepelle Crane was appointed to the role of Public Officer for the Association following commencement as CEO in December 2019.

Because these actions are administrative and reporting type functions, many Associations name a staff member as their Public Officer. The nomination of Ms Nepelle Crane as the Public Officer was provided as an appropriate method of meeting this administrative requirement.

Motion 8

The AGM Chair asked that the Association note the appointment of Nepelle Crane (CEO) as the organisation's Public Officer for 2020/21.

Moved: Kerrie Brown, Dunalley Tasman Neighbourhood House Inc.

Seconded: Eric Woehler, Birdlife Tasmania

Outcome: The motion was carried

Comments: No additional comments

Questions for the Directors:

The Board of Directors invited questions from Association Members:

Notes:

Mr Scanlon advised that the next AGM will be held in September 2021, with the date to be confirmed in June 2021.

Close of the AGM

The meeting was formally closed at 2:55 PM